



LOGISTICAL BACKGROUND INFORMATION

Africa Energy Workshop on Electricity and Development (UN Complex, Gigiri, Nairobi. 13th – 14th July 2005)

Dear Colleagues

We look forward to welcoming you to the Africa Regional Workshop on Electricity and Development in Nairobi, Kenya.

Hotel

You will be staying at:

Holiday Inn – Nairobi
Parklands Rd
Nairobi,
Kenya

Tel: 254-20-3740920
Fax: 254-20-3748823
Email: admin@holidayinn.co.ke
Website: www.holiday-inn.com/nairobikenya

The hotel has an outdoor pool, sauna and fitness centre open to hotel guests for use. Breakfast is served in the Oasis Restaurant (next to the pooldeck).

Transport from JKIA Airport to Holiday Inn Hotel

Airport pickups and transfers will be arranged for you. When you arrive at the airport, please look out for your name on a placard after clearing with immigrations and customs control. There will be someone to meet you and take you to the hotel. However, if you are unable to trace your name, please go to the Europcar counter located on the extreme right end of the arrivals lobby where you will be assisted.

Workshop Venue

The workshop will be held in conference room 3 in the UN Complex in Gigiri, Nairobi. Transport from Holiday Inn to the UN Complex will be provided on both mornings (i.e. 13th and 14th July 2005). Please be at the reception at 8.00am.

Health Requirements

Please ensure that you get Yellow Fever Vaccination as per the Kenyan Health Regulations.

Weather

Nairobi has been cold with few sunny intervals for the last two weeks and this has been forecast to continue for the rest of the month. The temperatures range from a minimum of 13°C to a high of 23°C. We therefore recommend that you carry warm clothing.

Special Meal Arrangements

Please specify any special meal arrangements that you require, e.g., vegetarian meals, non-spicy, etc by Monday, 11th July 2005

Thematic and Logistical/Secretarial Support

Thematic support will be provided by Mr. John Kimani and Mr. Ayago Wambille, while logistical and secretarial support will be provided by Jennifer Wangeci and Monica Shio from the AFREPREN Secretariat. The AFREPREN Secretariat can be reached at:

Tel.: +254 20 566032, 571467, 573714 or 572144

Fax: +254 20 561464, 576470 or 3740524

Email: afrepren@africaonline.co.ke

Website: www.afrepren.org

Transport from Holiday Inn to JKIA Airport

Transport to the airport will be arranged for you. If you have alternative arrangements, please inform Jennifer Wangeci.

Return Flight Confirmation

During registration, please hand in your ticket to facilitate reconfirmation of your return flights.

For more information, please visit www.afrepren.org/gnesdworkshop.htm.